



## BY-LAW 8 – ASSOCIATION PUBLICATIONS

### GENERAL

1. The CMPA Director Marketing and Communications shall manage all Association publications and will directly co-ordinate with the CMPA Executive and/or Director Regional Affairs as necessary. The Association may sponsor and manage electronic and/or print publications to share professional, general interest and anecdotal information amongst the membership. These media are only as good as the support they receive from the membership. Therefore, all members are encouraged to submit articles, photos and sketches. Regional Directors shall ensure articles and photos representing all facets of their membership are provided to the Director Marketing and Communications in accordance with the appropriate published submission schedule.

### PRINT PUBLICATIONS

2. Print publications are distributed only to Association members as follows (general circulation or file copies will not be sent to units or bases). Members, who do not have a CMPA website account, will receive an individual copy of all print publications at the Association's expense, which will be mailed to an address provided by the member. All Association print publications will also be available electronically on the Member's only portion of the web site.

- *The Thunderbird Journal* This is a magazine quality production that is produced an average of four times a year to share important professional and human interest information, ideas, anecdotes and stories throughout the membership. Military Police and Association Executive staff may contribute messages in any publication but a particular section will not be reserved. The Editor, who reports to the Director Marketing and Communications, shall ensure that Canadian Forces Provost Marshal (CFPM) Operational Security is maintained by close liaison with the CFPM staff on publication material. The Director Marketing and Communications shall ensure that Association programmes are duly advertised in each issue.
- *Electronic Publications* The CMPA World Wide Web page ([www.cmpa-apmc.ca](http://www.cmpa-apmc.ca)) is maintained by a webmaster under the supervision of the Director Marketing and Communications. This page will be used to provide members immediate access to Association and Military Police Branch information. The website shall be updated at the discretion of the Director Marketing and Communications.

### CMPA WEBSITE

3. The public portion of the website will only contain information which can be made readily available in the public domain. The website may be used, but not limited, to advertising:



Canadian Military Police Association  
PO Box 41190  
1910 St Laurent Blvd  
Ottawa, ON  
K1G 1A0

- CMPA funded activities;
- death notification and related information;
- professional development programmes and their winners;
- Kit Shop Price List and contact information;
- National Executive and Regional Director Listings;
- annual reports; and
- other Association or professional interest items/information subject to the concurrence of the Executive.

4. The website may be used to share and transfer files/articles and information between Regions and the Executive. The Director Marketing and Communications shall ensure that appropriate access controls and safeguards are implemented and that generally accepted electronic security measures are adhered to, specifically with regard to personal information.

#### FUNDING

5. All reasonable expenses associated with the production and maintenance of Association publications will be paid by the Association. Postage/other fees related to the provision of articles for publication in CMPA publications is a unit/individual responsibility. The Director Marketing and Communications will account for expenses related to the publication and maintenance of print and/or electronic media, and will co-ordinate payment as necessary with the Executive. To facilitate this process an annual budget submission will be made.

#### ACCOUNTING

6. The Secretary shall record all capital equipment and reusable supplies purchased by the Association to support Association publications on an inventory control register. Capital holdings shall be verified quarterly and any discrepancies reported to the President. The Treasurer shall provide oversight on all financial aspects of Association publications.