



Canadian Military Police Association
PO Box 41190
1910 St Laurent Blvd
Ottawa, ON
K1G 1A0

BY-LAW 4 SCHOLARSHIP PROGRAM

GENERAL

1. The Scholarship Program reflects one of the main purposes of the CMPA, to support and benefit its members. The Executive Committee shall manage a scholarship fund to provide financial assistance to members of the CMPA whose family members are pursuing their first year of full or part-time post-secondary education.
2. One scholarship will be presented for those entering a university program and one for entry into a community college program. In the event no submissions have been made for one and there is more than one application for the other, two scholarships may be presented for the same type of institution. Additionally, should no first year submissions be found suitable, the adjudication committee may canvass the membership for submissions by students entering second or later years of study. The value of each scholarship will be \$1000.

ELIGIBILITY

3. Consideration for support shall be afforded all members of the Association in good standing, on behalf of any member of their immediate family (spouse or children). To be eligible, candidates must have been accepted to a post-secondary institution (university or college) and have demonstrated academic aptitude. Family members of the CMPA Executive Committee are eligible for consideration, however, in this case, the CMPA Executive Committee member in question is not eligible to sit on the selection committee.
4. Generally, scholarships are available to students accepted to a provincially accredited degree or diploma granting university or college. The Executive Committee will judge submissions for other institutions (e.g. trade or technological colleges).

APPLICATION

5. Candidates must submit, to the CMPA Secretary, a resumé of their personal and academic accomplishments and interests, in an essay of 1000-1500 words, outlining their career aspirations and why they should be considered for a scholarship. The essay, a transcript of the two previous year's grades, and a letter of acceptance from a university or college must be received by the Secretary, **not later than 31 July**. Applications may be submitted in English or French.



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SELECTION

6. The President shall convene a committee of no less than three CMPA members, representing a cross section of the Association, to consider all submissions received. No person, who is sponsoring a person for a scholarship, shall sit on the selection committee. The Committee will consider each application based upon, but not be limited to, the following criteria:

- Academic Performance/Potential;
- Financial Need (based upon criteria in Annex A);
- Background and Development; and
- Quality of the Submission.

7. Each application will be scored by each member. An Assessment Worksheet (Annex A) shall be completed on each applicant by each member of the selection committee.

8. The winning candidate(s) will normally be announced once any outstanding documentation has been provided. Winning applicants, who fail to provide the required documentation, without valid reason, shall forfeit their standing.

9. The winning candidate(s) will be presented with their cheques by the CMPA President or Vice President if possible or, failing that, a designated representative. Photographs of the event will be taken and provided to the Director of Communications for inclusion in an article published on social media and the Web page.

ATTACHMENT(S)

Annex A Assessment Scoring Sheet

OPI/OCI

OPI Secretary
OCI(s) President
 Selection Committee Members