



Canadian Military Police Association
PO Box 41190
1910 St Laurent Blvd
Ottawa, ON
K1G 1A0

BY-LAW 3 ANNEX A – FUNDING REQUEST FORMAT

(Forward by E-mail, Fax or Letter)

To: Secretary
The Canadian Military Police Association
PO Box 41190
1910 St Laurent Blvd
Ottawa, Ontario K1G 1A0

(The sponsoring CMPA Regional Director must receive prioritized funding requests prior to 15 November.)

Include the following details:

- Name, rank and CMPA membership number of the originator.
- Date and description of the activity.
- Number of participants (actual or estimated):
 - *members of CMPA;*
 - *others.*

Total cost and amount requested of the Association.

Justification and substantiation.

Indicate if the event has been previously funded and if so how much was requested, provided and returned to the Association.

Account to which any CMPA cheque is to be payable. (CMPA prefers not to make cheques payable to individuals).

Priority assigned to this specific activity, in respect to other Regional Association activities, as determined by the Association Regional Director. Events shall be ranked numerically from the highest priority (one) to the lowest.