



Canadian Military Police Association
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**BY-LAW 2 ANNEX D APPENDIX 2
ASSOCIATE DIRECTOR RETIRED MEMBERSHIP
TERMS OF REFERENCE**

1. The Associate Director Retired Membership, a retiree and regular CMPA member, is selected by the Executive Committee and is a non-voting member of the CMPA Executive Committee. The incumbent's primary role is to serve as an advisor to the CMPA Executive Committee to ensure the perspective and concerns of retired Military Police members of the Association are adequately addressed and taken into consideration in the deliberations and decision of the Executive Committee. The Associate Director Retired Membership, who will normally report to the Director of Membership, is responsible for carrying out the following roles and responsibilities:

- Act in the capacity of a national representative for CMPA members who are retired and no longer serving;
- Represent, and raise any concerns, of the retired membership at meetings of the CMPA Executive Committee;
- Foster new memberships and revenues sources;
- Identify and report on any special interests or needs of retired members;
- Ensure retired members are receiving Association information;
- Direct routine administration queries from retired members to the appropriate member of the Executive Committee;
- Provide a status report to the Executive Committee on retired membership as required; and
- Perform other duties as directed by the President or Vice President or Director of Membership.