



Canadian Military Police Association
PO Box 41190
1910 St Laurent Blvd
Ottawa, ON
K1G 1A0

BY-LAW 1 MEMBERSHIP

ELIGIBILITY

1. Membership in the Canadian Military Police Association (CMPA) is voluntary. Normally, to be eligible to join the CMPA, as an Ordinary member, an applicant must be currently serving in, or have served with and been honourably released from, the Canadian Armed Forces (CAF) as a member of the Military Police Branch in either the Regular or Reserve Force, or any of its antecedents (i.e. Canadian Provost Corps, Air Force Police, or Naval Regulating Branch). (Some conditions and exceptions apply as set out in this document)

MEMBERSHIP CATEGORIES

2. **Ordinary.** CMPA membership is open to all serving and retired members of the Military Police Regular and Regular Force and their antecedents. In the case of retired members, to qualify for membership in the Association, they must have been honourably released from the CAF. Ordinary members have full voting rights, may serve in any capacity on the Executive Committee, and are eligible for all membership benefits as set out in the Association By-Laws.

3. **Associate.** Persons who do not qualify for Ordinary membership may apply to be an Associate member of the CMPA. The normal criteria for such an applicant include, but are not necessarily limited to:

- a. Persons who currently, or having previously been, employed in, or posted to, a position providing direct support to the Military Police Branch (e.g. DND employees, members of other CAF Branches, etc); or
- b. Any serving or retired member of the Military Police or Security Forces of a NATO country. As with an Ordinary membership, retired applicants under this criterion must have been honourably released.

4. In exceptional circumstances, a person who does not meet either of the above two criterion but nonetheless demonstrates an interest in fostering the aims and objectives of the CAF Military Police may apply as an Associate member. Any such application will be considered on its individual merits and a decision rendered on a case-by-case basis, by the Director of Membership. As part of the application process, the Director of Membership may seek additional, more detailed information from the applicant to assist in coming to a decision.

5. Associate members shall be entitled to all the rights, privileges, and benefits of membership within the CMPA including voting privileges and may serve on the Executive Committee except in the positions of President or Vice-President. Moreover, the position of Assistant Director of Membership (Associate Members) shall be reserved exclusively for an Associate member.



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6. Associate memberships shall be normally renewed annually although there is option to pay for a five-year membership if the applicant would rather (see Annex A). Once an Associate has been a member, in good standing, for a period of 15 years, they shall be deemed to be a lifetime member at no additional cost. Associate membership dues will be determined, and may be modified from time to time, by the Executive Committee but shall be commensurate with those of Ordinary membership.

7. **Honorary.** Any person may be honoured by the CMPA for a significant contribution to the Military Police Branch, in general, or the CMPA, in particular. Honorary membership confers upon the honouree lifetime membership in the CMPA. An Honorary member shall not be required to pay membership dues. Honorary members are not normally accorded voting privileges or the right to serve on the Executive. In addition, an Honorary member may be assessed a proportionate share of expenses associated with their participation in an Association function or entertainment if such expenses are also levied on participating Ordinary and Associate members.

8. Any Ordinary member may nominate a person for Honorary membership by forwarding a biographical sketch of the nominee, with a detailed account of that person's contribution to the CMPA or the MP Branch, in writing, to the President, through the Association Secretary (cmpasecretary@gmail.com). Nominations will be assessed, and decided upon, by the Executive Committee.

9. Anyone appointed Colonel Commandant of the Military Police Branch, or as an Honorary Colonel/Lieutenant-Colonel of the CF MP Group or any of its subordinate formations, will be accorded Honorary membership status automatically, upon receipt of a completed application for membership (Annex A); the application may be submitted, on behalf of the Honorary, by the unit in question.

ORDINARY MEMBERSHIP

10. Ordinary member status within the CMPA is a lifetime membership that can be purchased, at a reduced cost, up to one year following graduation from initial NCM or officer qualification training at the Canadian Military Police Academy, or at full price thereafter and at any time for all others. Ordinary membership dues will be determined, and may be modified from time to time, by the Executive Committee.



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11. There are three streams to obtaining an Ordinary membership:
- a. **Automatic Member.** Any person who has paid annual CMPA membership dues for five or more consecutive years, at any time during their career, or is in possession of any CMPA departure gift, is automatically an Ordinary member at no additional cost and will receive a membership card. Members shall be requested to complete the form at Annex A in order to update their CMPA status and contact information;
 - b. **Delinquent Member.** Any person, who joined the CMPA, at any point in their career and paid annual membership dues intermittently, but not consecutively for five years, is considered delinquent in their dues. Such members may pay their delinquent dues, up to a maximum of five years, at a price determined by the CMPA Executive and, in doing so, will become a member and receive their membership card; or
 - c. **New Member.** Any person who has never been a member of the CMPA, will be required to purchase a membership at a price determined by the CMPA Executive and, in doing so, will become a member and receive their membership card.

MEMBERSHIP MANAGEMENT PROCEDURES

12. All applicants for CMPA membership, regardless of status, must complete the membership application form (Annex A) and submit it electronically to the Director of Membership at cmpamembership@gmail.com.

13. For applicants as an Ordinary member, who do not qualify automatically for CMPA status (in accordance with sub-paragraph 11a above), and for Associate memberships, payment for CMPA membership is made on-line at the MP Kit Shop membership page at www.mpkitshop.ca. Once the application and payment have been received, a CMPA membership card will be issued.

14. The MP Kit Shop accepts credit cards and PayPal on-line as payment for CMPA memberships. The CMPA does not accept cash, cheques, or any other form of money transactions via the mail or electronically (e.g. e-transfers) as payment for memberships.

15. New Regular and Reserve Force members of the Military Police Branch, attending a Military Police Qualification Level 3 or the Basic Military Police Officer Courses at the CFMPA will be provided with a one-time, one-use, discount code allowing them to purchase a CMPA Ordinary membership at a reduced cost. This code will be available for use upon graduation and for up to one year from that date. After one year, the discount code will expire, and they will be required to pay the full amount for a membership. A membership application must be completed as a new member.

16. All CMPA members shall be issued a membership card upon joining. Replacement cards



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will be at member's expense at a cost set by the CMPA Executive.

REVOCAION OF MEMBERSHIP

17. A CMPA membership may be revoked, for cause, at any time. A review of a member's membership status shall be conducted if a member's conduct is considered to have brought discredit or dishonour to the Association. Each case shall be judged on its individual merits, taking into account any mitigating circumstance(s), and decided on a case-by-case basis. Reasons for a membership status review, and possible revocation of membership include, but are not limited to:

- a. Conviction of a criminal offence;
- b. Conviction of a service offence; or
- c. Any behaviour considered inappropriate or disreputable and which brings discredit or dishonour to the MP Branch, in general, or the CMPA, in particular.

18. It shall be deemed, without need for further consideration, that a CMPA member has brought discredit and dishonour to the Association if:

- a. A member's Military Police Credentials are permanently revoked by the Canadian Forces Provost Marshal upon the recommendation of a Military Police Credentials Review Board; or
- b. A member is dishonorably discharged from the CAF.

19. The review of a member's membership status shall be conducted by an ad hoc committee of the Executive Committee chaired by the Vice-President and at least two other voting members of the Executive Committee. In addition and if possible, the VP shall invite a "disinterested" party (e.g. ideally a non-MP military member but may be a non-voting member of the Executive Committee) to participate in the review process to act as an "honest broker" to provide perspective to, ensure transparency of, and procedural and administrative fairness in, the committee's deliberations.

20. If a membership is revoked, the member shall be notified in writing, setting out the reasons for the revocation, with the letter sent to the effected member's last known address. When a membership is revoked, the member will not be refunded any or all of their membership dues.



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RIGHT OF APPEAL

21. Any person, whose application for membership has been denied, or whose membership has been revoked, may appeal this decision to the President of the CMPA. Any such appeal must:

- a. Be made in writing; and
- b. Be submitted within thirty days from the date of notification of denial or revocation.

22. Upon receipt of any such request, the President may seek input, advice, and counsel from anyone they wish, including the Director of Membership, the VP, or any other person (e.g. past President, CFPM, etc) in rendering their decision. The decision of the President is final and binding.

ANNUAL MEMBERSHIP CAMPAIGN

23. The Director of Membership shall develop a membership campaign plan annually, in consultation with the Executive, and be responsible for its implementation.

MEMBERSHIP DUES

24. All CMPA funds, whether subscribed or donated, shall be collected and expended in accordance with Association By-Laws. The Executive will set membership dues, consistent with the stated purposes of the Association, as prescribed in the Constitution.

25. Any issues that arise regarding membership, not covered within the Constitution or this By-Law, shall be addressed by the CMPA Director of Membership and, if it is beyond their authority, forwarded onto the Executive Committee for decision.

26. It is the responsibility of each member to ensure any information held by the Association is current. A member wishing to update their personal information in relation to their CMPA membership should complete the form at Annex A and forward it to the Director of Membership at cmpamembership@gmail.com.



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ATTACHMENTS

Annex A CMPA Membership Application Form

OPI/OCI(s)

OPI Director of Membership
OCI(s) Manager, MP Kit Shop