



## **BY-LAW 1 MEMBERSHIP PROCEDURES**

### **ELIGIBILITY**

1. Membership in the Canadian Military Police Association (CMPA) is voluntary. To be eligible for membership, an applicant must be serving or have served, and been honourably released from the Canadian Armed Forces (CAF) as a member of the Military Police Branch in either the Regular or Reserve force, or any of its Army, Air Force or Naval antecedents: Canadian Provost Corps, Royal Canadian Air Force (Air Force Police), or Royal Canadian Navy (Naval Regulating Service). (Some conditions apply)

### **MEMBERSHIP CATEGORIES**

2. **Lifetime Member:** As indicated, CMPA Membership open to all serving or retired members of the Military Police Regular Force and qualifying Reserve Force and their antecedents. These members are considered Lifetime members once they are deemed to be in good standing with the CMPA. In the case of retired members, who qualify for a Lifetime member status with the Association, they must have been Honourably discharged. All Lifetime members have full voting rights, may serve in any capacity on the Exec committee, and are eligible for all membership benefits set out in the bylaws.

3. **Associate Members:** Any person employed or having been employed in support of the Military Police Branch, or any person demonstrating an interest in fostering the aims of the Military Police within the CAF context. Military Police from other Armed Forces are eligible for Associate membership in the CMPA if they are posted to an Exchange position with the CF and paid into the CMPA for a minimum of five consecutive years. Associate members do not normally have voting privileges or the right to serve on the Executive; however, in exceptional circumstances an associate member who volunteers on the Executive, with the exception of the President and Vice President positions, and is considered an excellent candidate for the position by the President and the Executive Committee, shall be deemed to have all rights and responsibilities of the Executive, including voting privileges, when confirmed in the position by the Executive Committee. Associate Membership dues will be determined by the Executive.

4. **Honourary Member:** Any person may be honoured by the CMPA for a significant contribution to the Military Police Branch or to the CMPA. This grants the honorary, a lifetime membership to the CMPA. An honorary member shall not pay subscriptions nor serve the Committee in any capacity. An honorary member may be assessed a proportionate share of expenses associated with any Association function or entertainment attended. Any Regular Member may nominate a person for Honourary Membership by forwarding a biographical sketch of the nominee, complete with a detailed account of that person's contribution to the CMPA or the MP Branch, to the President. Nominations will be assessed and decided upon by the Executive Committee.



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5. Honourary members do not normally have voting privileges or the right to serve on the Executive, nor entitled to any CMPA benefits. In exceptional cases, the CMPA may provide a departure gift or Special Honorary credentials to departing Honorary members.

## LIFETIME MEMBERSHIP

6. CMPA membership is a lifetime membership that can be purchased at a reduced cost upon graduation from initial NCM or officer qualification training at the Canadian Military Police Academy, or at full price at any time for all others. The CMPA executive shall set the membership cost and CMPA membership is non-refundable.

7. All CMPA members shall be issued a lifetime membership card at no cost. Replacement cards will be at the member's expense at a cost set by the CMPA executive.

8. There are three ways to become a CMPA Lifetime member:

- a. **Automatic Member:** If you have paid your CMPA membership for five or more consecutive years at any time during your career, or you are in possession of any CMPA Departure gift, you are automatically a Lifetime member at no further cost and will receive your membership card. Members may be requested to complete the form at Annex A in order to update the CMPA on your contact information;
- b. **Delinquent Member:** If you joined the CMPA at any given time during your career and paid your membership dues intermittently, but not consecutively for five years, you have become delinquent in your dues. You may pay your delinquent dues up to a maximum of five years, at a price determined by the CMPA Executive. By doing so, you become a Lifetime member and receive your membership card; or
- c. **Never a member:** For those who have never been a member of the CMPA, you will be required to purchase a Lifetime membership at a price determined by the CMPA Executive and by doing so, you become a Lifetime member and receive your membership card.

## MEMBERSHIP MANAGEMENT PROCEDURES

9. For those who are not automatically CMPA Lifetime members, you must complete the CMPA membership application form at Annex A and submit it electronically to the membership coordinator at [cmpamembeship@gmail.com](mailto:cmpamembeship@gmail.com). Payment for a CMPA Lifetime Membership are to be made online at the MP Kit Shop Membership page. [www.mpkitshop.ca](http://www.mpkitshop.ca). Once the application and payment have been received, a membership card will be sent.



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10. The CMPA does not accept cash, cheques, or any other money transactions via the mail or electronically (E-transfers) as payments for membership other than electronic purchases at the MP Kit shop.

11. New Regular and Reserve Force members of the Military Police Branch, attending a Military Police Qualification Level 3 or the Basic Military Police Officer Courses at the CFMPA will be provided with a one-time, one-use, discount code allowing them to purchase a CMPA Lifetime Membership at a reduced cost in their first year as an MP or MPO. This code will be available for use upon graduation and up to one year from that date. After one year, the discount code will expire, and they will be required to pay the full amount for a Lifetime membership. A membership application must be completed as a new member.

12. Reserve Force members of the Military Police Branch who have not attended a Military Police Qualification Level 3 or the Basic Military Police Officer Course at the CFMPA must have been employed as an MP on either Class B or Class C for a minimum of 5 consecutive years to be eligible for a lifetime membership.

### **REVOCATION OF CMPA MEMBERSHIP**

13. CMPA membership may be revoked at any time by the CMPA executive, by a majority vote. Cause may include, but is not limited to, conviction of a criminal offence, conviction of a service offence, discharge from the CAF that was not Honourable, or inappropriate behaviour that may cause discredit to the CMPA. When a membership is revoked it shall be done so in writing to the effected member's last known address. The effected member may appeal the decision in writing, within 30 days of receipt of the notification, for it to be considered by the CMPA executive, who shall render final decision as to the revoked members status.

### **ANNUAL MEMBERSHIP CAMPAIGN**

14. The Director Membership shall develop a membership campaign plan and implement it annually.

### **MEMBERSHIP FEES**

15. All CMPA funds, whether subscribed or donated, shall be collected and expended in accordance with the Association By-Laws. The Executive Committee will set membership subscription fees, consistent with the stated purposes of the association, as described in the constitution.

16. Any issues that arise regarding membership, that are not covered within the CMPA Constitution, shall be addressed by the CMPA Membership Coordinator for decision.



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17. Any member wishing to update their personal information in relation to their CMPA membership, may complete the form at Annex A and forward it to the Membership coordinator at [cmpamembership@gmail.com](mailto:cmpamembership@gmail.com)

## **ATTACHMENTS**

Annex A - CMPA Membership Application Form